

## Fall Statewide Assessment Participation Guidelines for High School Fall 2012 NECAP and School Year 2012-2013 NH ALPs

### High School Students who Must Test

**All\*** *NH public high school students*, regardless of placement, are required (except as noted below) to participate in each content area of the statewide assessment at high school as follows:

- **Grade-Level Assessment (NECAP):**
  - Unless a student meets participation criteria for the alternate assessment based on alternate achievement standards, she or he must participate in the grade-level NECAP academic assessment. A student is assessed with the fall grade-level NECAP in writing, reading, and mathematics the first year he or she is in grade 11 or higher (as of October 1, 2012 as reported in the BOY (Beginning of Year) enrollment file). Please note, if enrollment files indicate that the student skipped from grade 9 or 10 (as of October 1, 2011 as reported in the BOY enrollment file) to grade 12 (as of October 1, 2012 as reported in the BOY enrollment file), the 12th grade student must participate in these content areas.
- **Alternate Assessment (NH ALPs):**
  - A NH student who meets the participation criteria for NH alternate assessment (NH ALPs) must complete a performance portfolio in writing, reading, and mathematics the first year she or he is in grade 10 or higher (as of October 1, 2012 as reported in the BOY (Beginning of Year) enrollment file). Please note, if the October 1, 2012 enrollment status as reported in BOY enrollment files indicates that the student skipped from grade 9 to grade 11 or 12, the student must participate in these content areas.
  - A NH student who meets the participation criteria for NH ALPs must complete a performance portfolio in science the first year she or he is in grade 11 or higher (as of October 1, 2012 as reported in the BOY enrollment file). Please note, if the BOY enrollment files indicate that the student skipped from grade 9 or 10 to grade 12, the 12th grade student must participate in this content area.
- **Students in the court system**, unless incarnated as an adult, must participate.
- **High school students in CTE or alternative programs** must participate in the assessment. Currently, CTE students take the NECAP test at their school of enrollment.
- **Foreign Exchange Students:** Foreign exchange students (enrollment status 11) must participate.

**Assessment Timing:** NECAP and NH ALPs tests measure student progress in learning academic content learned by the end of grade 10 for writing, reading, and mathematics and by the end of grade 11 for science. The assessments are completed at different times during the year. NECAP writing, reading, and mathematics tests are given during a 3-week window at the beginning of the grade 11 school year. NECAP Science is given during May of the grade 11 school year. NH ALPs performance work samples in writing, reading, and mathematics are collected during the winter and spring of the grade 10 school year. NH ALPs performance work samples in science are collected during the winter and spring of the grade 11 school year.

**All\*** Except for cases listed below, *All\* NH public high school students* is defined as all students who are enrolled in any public NH school/academy or program including students attending evening, alternate, or off-site programs; all students who have been placed by any NH district in any non-public or private schools (both in-state and out-of-state); and all students who have been placed by any NH district in any out-of-state public school or academy. These students are identified in the BOY file with an enrollment status of 1, 2, 3, 5, 6, 8, 9, 11, or 12.

### Exceptions - Students who are Not Required to Participate in Certain Assessments:

- **Students who Repeat Grade 11:** NECAP students who were reported in the BOY enrollment files as enrolled in grade 11 as of October 1, 2011 should not be tested with the Fall 2012 NECAP. These students may be tested at the school's discretion, but the results will not be included in accountability reports.
- **NH ALPs students who completed a grade 10 portfolio in May 2012:** Students who completed and submitted a grade 10 May 2012 NH ALPs Portfolio should not be tested with the Fall 2012 NECAP. (They may participate on a trial basis.)
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- **First Year LEP:** First year LEP students who have been in US schools less than one year (enrolled in US School after October 1, 2011) are exempt from the Reading and Writing tests only.
- **Students with State Approved Special Considerations (SASC) (e.g. Medical Exemptions):** These students are exempt from those content areas identified in the written approval by the NH DoE Director of Assessment. See link below to current documentation requirements and forms.
- **NECAP Students who Enroll After October 1:** NECAP students who enroll from anywhere other than a NH district after October 1 do not need to be tested. (NECAP Students who enroll from another NH district during the NECAP test window should complete testing.)
- **NECAP Students who Withdraw During NECAP Test Window:** NECAP students who withdraw prior to finishing testing do not need to finish testing at that location. (For NECAP students, withdrawal status **must** be bubbled on the student's answer booklet.) If the student then enrolls in another NH district, the receiving district should administer the remainder of the test.
- **NH ALPs Students who Enrolled After March 1, 2012:** Students qualifying for NH ALPs who transfer into the district after March 1, 2012 are exempt from the 2012 Fall NECAP test, but are expected to participate in the 2012-2013 NH ALPs assessment as appropriate. Districts must use the SASC-4 forms to notify the NH DoE Director of Assessment by October 1, 2012 whenever this happens.
- **NH ALPs Students who Enroll After March 1, 2013:** Students qualifying for NH ALPs who transfer into the district after March 1, 2013 are exempt from the 2013 Fall NECAP test, but are expected to participate in the 2013-2014 NH ALPs assessment as appropriate. Districts must use the SASC-4 forms to notify the NH DoE Director of Assessment by October 1, 2013 whenever this happens.
- **NH ALPs students who Withdraw After March 1, 2013:** NH ALPs students who withdraw from a district prior to finishing testing do not need to finish testing. Districts should submit for scoring only content areas that are fully completed prior to withdrawal. Withdrawal status and content areas that were not completed for NH ALPs registered students must be reported on the form provided for this purpose included in the return materials packet received by the school for this student.
- Students **adjudicated and incarcerated as an adult in the NH prison system** do not need to be tested.
- **Enrolled Out-of-State:** Students placed out-of-state by the district who participate in the receiving state's assessment and accountability system should not be tested. (Districts must report these students to the NH DoE Director of Assessment no later than October 1 for the fall NECAP and May 1 for the NH ALPs.)
- **Home Schooled Students:** Home schooled students may, but do not have to, be tested. Participation in NECAP is at the parent's discretion. This applies to students that are fully home schooled (not appearing in BOY file), and those home schooled students who are participating in funded activities at the school (enrollment status 4 in the BOY file).
- **Adult High School and GED students NOT reported as enrolled:** Students who will not be reported as enrolled as of October 1, 2012 should not be tested. These students are dropouts who may or may not return to regular enrollment status. GED, GED Options, and adult HS students reported as enrolled must be tested.

Additional participation guidance is available on the following topics at:

<http://www.education.nh.gov/instruction/assessment/necap/admin/admin12.htm>

- Request for State Approved Special Considerations (SASC) 2012-2013
- NECAP Accommodations Guide – NH Edition (revised Aug 2012)

And at: [http://www.education.nh.gov/instruction/assessment/alt\\_assess/part.htm](http://www.education.nh.gov/instruction/assessment/alt_assess/part.htm)

- Alternate Assessment (NH ALPs)

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